



UNITED TRIBES www.uttc.edu
NEWS

ADVERTISING ORDER FORM

Advertiser: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Contact Person: _____

Fax: _____ E-mail: _____

By applying my signature below I agree to advertise in United Tribes News and fully agree to pay the amount specified below. Since advertising space is limited payment is due with submission of order form to guarantee placement. I fully understand that all ads must be received by the deadline listed below. Failure to remit ad before deadline will result in loss of ad placement and NO Compensation of any/all payment(s) made.

Client Signature: _____ Date: _____ TOTAL AMOUNT DUE: \$ _____

AD SIZES

- Full Page.....7.25" x 10".....\$250
- 2/3 Page Vertical4.75" x 10".....\$175
- 1/2 Page Vertical4.75" x 7.375".....\$125
- 1/2 Page Horizontal.....7.25" x 4.875".....\$125
- 1/3 Page Square.....4.75" x 4.875".....\$100
- 1/3 Page Vertical.....2.25" x 10".....\$100
- 1/6 Page Vertical.....2.25" x 4.875".....\$50
- 1/6 Page Horizontal4.75" x 2.3125".....\$50

- Number of Issues to Run _____
- 1/2 Year Discount.....5 Issues-5%
 - 1 Year Discount.....10 Issues-10%
 - AD SETUP**.....\$60

FULL PAGE \$250	2/3 PAGE \$175	1/2 PAGE VERTICAL \$125
1/2 PAGE HORIZONTAL \$125	1/3 PAGE VERTICAL \$100	1/3 PAGE SQUARE \$100
1/6 PAGE VERTICAL \$50	1/6 PAGE HORIZONTAL \$50	SAMPLE LAYOUT

AD SPECIFICATIONS

DEADLINE DATE:

Ad artwork and materials are due the 12th of the month prior to publication

FINAL ARTWORK: Please submit completed ad as black & white, camera-ready PDF, high resolution 300 dpi, or Illustrator EPS format. All fonts must be outlined or embedded, and all images and/or graphics support files embedded in your file. No full bleeds.

IMPORTANT: Ads created in Microsoft Word* and Microsoft Publisher*, as well as low resolution .jpg and .gif files off the web, are not camera-ready and cannot be accepted as final artwork.

MORE INFORMATION: Andi Gladson, 701-255-3285 x1437, Fax: 701-530-0633, Email: agladson@uttc.edu

AD DESIGN:

If you cannot supply a digital file per our specifications, we will be pleased to create your ad for you. An additional \$60.00 will be added to final price of ad. **

* An extra conversion fee will apply for materials submitted in these formats
 ** Basic set-up only. Other charges may apply.

United Tribes News will not be responsible for any grammatical, spelling or numerical errors in ads submitted.

PAYMENT OPTIONS:

- Credit Card:**
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 - Check/Money Order:** Check # _____
 (payable to Arrow Graphics)
 - Bill Department:** _____
 (Campus only)
- PAYMENT DUE WITH SUBMISSION**

Credit Card #: _____
 Card Expiration Date: _____ SC#: _____
 Cardholder Name: _____
 Cardholder Phone: _____

HOW TO ORDER:

1. Fax this form to 701-530-0633
2. Email agladson@uttc.edu
3. Call 701-255-3285 x1437
4. Mail to United Tribes News Advertising
 c/o Arrow Graphics
 3315 University Drive, Bismarck, ND 58504